



# FY 2005 Water Quality Financial Assistance Application - Part 1

**Fiscal Year 2005**  
**Centennial Clean Water Fund (Centennial)**  
**Federal Clean Water Act Section 319**  
**Nonpoint Source Fund**  
**Washington State Water Pollution Control**  
**Revolving Fund (SRF)**

**ECOLOGY USE**  
  
**Application Number**

Application Instructions are attached after Part 3

*Please note: If you are offered financial assistance, the information contained in this application, along with provisions of the offer letter and project development negotiations, will be used in the financial assistance agreement.*

<b>1. PROJECT TITLE:</b> (Five words or less)		
<b>2. APPLICANT NAME:</b> (Public Body or Not-for-Profit Group)		<b>3. FEDERAL IDENTIFICATION NO.:</b>
<b>4. APPLICANT SIGNATORY:</b> (The person whose name is listed here must sign Box 12 of this application.)		
Name: _____		
Title: _____	Telephone Number: _____	
Address: _____		
<b>5. APPLICANT STAFF CONTACT:</b>		
Name: _____		
Title: _____	Telephone Number: _____	E-Mail Address: _____
Address: _____		
<b>6. PROJECT INFORMATION:</b> (Not applicant information)		
What is the population in the PROJECT area? _____		
Is the PROJECT located in a basin with salmonid stocks listed as threatened or endangered in accordance with the Endangered Species Act? <span style="float:right"><input type="checkbox"/>Yes <input type="checkbox"/>No</span>		
Is the PROJECT statewide? <span style="float:right"><input type="checkbox"/>Yes <input type="checkbox"/>No</span>		
<i>If NO, (nearly always the case) list county(ies), Water Resource Inventory Area designation(s), Legislative District(s), and Congressional District(s) where at least five percent of the PROJECT will be accomplished, <b>BELOW</b>.</i>		

The total of each separate designation (County, Legislative District, Congressional District, WRIA) must equal 100%.

County(ies) of the Project:	
Name	Percent

State Legislative District(s) of the Project:			
	Number	Percent	

Congressional District(s) of the Project:			
	Number	Percent	

Water Resource Inventory Area(s) of the Project:			
	Number	Percent	

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Provide the following geographic location information about your project (see *Application Instructions* for source of information).

		Degrees	Minutes	Seconds	
	Latitude: (e.g., 45 35 30)				
	Longitude: (e.g., 120 45 10)				

## 7. PROJECT DURATION: (See *Application Instructions*)

Anticipated Start Date: \_\_\_\_\_

Project Length: \_\_\_\_\_ months

Anticipated Project Completion Date: \_\_\_\_\_

For Water Pollution Control Facility Construction Projects, indicate the anticipated Initiation of Operation Date: \_\_\_\_\_

For ALL projects, estimate the post-project assessment month and year (see *Application Instructions*): \_\_\_\_\_

## 8. PROJECT TYPE: (Complete either 8a. for activities projects OR 8b. for facilities projects.)

### 8a. For Water Pollution Control Activity Projects:

**Please note:** To complete the answers in 8a, use Appendix A of *Washington's Water Quality Management Plan to Control Nonpoint Source Pollution, April 2000, amended December 2002, Publication # 99-26 (under your WRIA) at <http://www.ecy.wa.gov/biblio/9926.html>.*

If your project proposal is an activity, please check and complete either 8a.(i) or 8a.(ii)

8a.(i) ☐ **Planning project to address:** (Check as many are applicable and describe in Part 2)

- ☐ Clean Water Act, Section 303(d)-Listed problem area (see "303(d)-Listed Problem Areas" in Appendix A of Washington's Plan (referenced above))
- ☐ Ground water quality
- ☐ Surface water quantity
- ☐ Air quality from wind-blown dust
- ☐ Public health
- ☐ Commercial shellfish beds
- ☐ Recreational shellfish beds
- ☐ Domestic water supply
- ☐ Salmonid stock status
- ☐ Public education and communication
- ☐ Other

**OR**

8a.(ii) ☐ **Implementation**

From the list of "Water Quality Programs" listed in Appendix A (see above) in your WRIA, identify the "**program(s)**" and/or "**plan**" as described with examples provided below):

- the "**program(s)**" - your project is a part of (e.g., "Sulphur Creek BMP Implementation by South Yakima CD" or "Kitsap County's Boater Waste Control Program", and/or
- the "**plan**" - whose recommendation(s) or action element(s) your project will implement (e.g., "Paradise Creek Watershed Plan by Palouse CD," "US Forest Service Northwest Forest Plan," or any plan developed under Chapter 90.82 RCW, *Watershed Planning*, **or** if in the Puget Sound Basin, Chapter 400-12 WAC, *Local Planning and Management of Nonpoint Source Pollution*).

Use this space for identifying the "program(s)" and/or "plan" (from 8a.(ii) above):

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☐ My approved program or plan is *not* listed in Appendix A of the Nonpoint Plan. Its title is: \_\_\_\_\_  
 \_\_\_\_\_, and per Application Instructions, Bill Hashim was contacted on: \_\_\_\_\_ (Date)

Will the proposed project reduce any of the following? (This is not an evaluation consideration.)

Nutrient and Sediment Levels (including, but not limited to):

Nitrogen	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Phosphorus	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Sediment	<input type="checkbox"/> Yes	<input type="checkbox"/> No

If your project involves riparian restoration, will you measurably restore....

Shade?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Bank stability?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Organic litter?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Large woody debris?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Will the proposed project remove nutrients, fecal coliform bacteria, etc., not listed above? ☐ Yes ☐ No  
 (If so, please list below.)

### 8b. For Water Pollution Control Facility Projects:

Is the purpose of the project to complete a comprehensive planning effort (*e.g.*, general sewer or stormwater) or will it implement site-specific planning, design, or construction?

☐ Comprehensive Planning ☐ Site-Specific Planning, Design, or Construction

For design or construction projects, has this facility been identified in an Ecology-approved plan? ☐ Yes ☐ No

If yes, provide the following:

Title of Planning Document \_\_\_\_\_ Approval Date \_\_\_\_\_

<input type="checkbox"/> Combined Comprehensive or General Sewer or Stormwater Plan with a Facilities Plan	Provide the date of the approved comprehensive plan that identifies the need for your project. Date of Ecology Approval: _____ (attach a copy of approval letter)
<input type="checkbox"/> Site Specific Facility Planning (Step 1)	Provide the date of the approved comprehensive plan that identifies the need for your project. Date of Ecology Approval: _____ (attach a copy of approval letter)
<input type="checkbox"/> Design (Step 2)	Provide the date of the approved facilities plan and any amendments. Date of Ecology Approval _____ (attach a copy of approval letter)
<input type="checkbox"/> Construction (Step 3)	Provide the date of the approved plans and specifications and any addenda. Date of Ecology Approval: _____ (attach a copy of approval letter)
<input type="checkbox"/> Design and Construction (Step 4)	Provide the date of the approved facilities plan and any addenda. Date of Ecology Approval: _____ (attach a copy of approval letter)
<input type="checkbox"/> Alternative Contracting /Service Agreement	Provide the date of the approved facilities plan or general sewer plan and any addenda. Date Approved: _____ (attach a copy of approval letter and other Alternative Contracting /Service Agreement Documentation)

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Do you have an Ecology permit for this project? <input type="checkbox"/> Yes <input type="checkbox"/> No      If yes, provide permit number: _____ For wastewater facilities, provide information on effluent limits:      BOD: _____mg/l      TSS: _____mg/l
<b>For domestic wastewater and stormwater construction projects, provide the following:</b> Is a financial hardship assistance loan and/or grant being requested? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, a Financial Hardship Analysis Form must be included with this application. (See the <i>FY 2005 Funding Guidelines</i> , Volume 1, Appendix G, for more information.)

<b>9. REFINANCE:</b> (Water Pollution Control Facility Projects Only)
Is this an application for Interim or Standard refinance? <input type="checkbox"/> Interim <input type="checkbox"/> Standard  If the project proposed is a Standard Refinance, be sure to also complete Part 3 of this application form (you do not need to complete Part 2). If the project proposed is an Interim Refinance, you need only to complete Parts 1 and 2.

<b>10. FUNDING REQUEST:</b> (Identify the amount of funding requested to complete your project.) <b>Facilities projects (including planning, design, and construction) are eligible for <u>loan funds only</u>.</b>	
	<b>Project Amount &amp; Terms:</b>
<b>Total Project Cost</b> This amount represents the full cost of the project.	\$
<b>Eligible Project Cost</b> This amount represents that portion of the project cost that is eligible for Ecology grant or loan assistance.	\$
<b>Ecology Grant Request (Activity Projects Only)</b> This amount represents the Ecology grant request at 75 percent (0.75 multiplied by the total eligible project cost) for an activity project. Keep in mind project ceiling amounts and match requirements. Refer to the <i>FY 2005 Funding Guidelines</i> , Volume 1, Chapter 7.	\$
<b>Ecology Loan Request (Activity or Facility Projects)</b> This amount represents the Ecology loan request, up to 100 percent of the eligible project cost. Refer to the <i>FY 2005 Funding Guidelines</i> , Volume 1 Chapter 8, for loan term and interest rate options.	\$  Term: _____ years  Interest Rate: _____%
<b>Federal Funds in Project (Activity Projects Only)</b> Identify any source(s) of federal funds anticipated to complete the project. Federal agency(ies) _____, _____, etc.	Amount requested (or to be requested) from these agencies: \$ \$ \$
If grant funds are not offered for your project, would you accept loan funds for part or all of the eligible project cost? (Answers will not affect your grant request priority.)  <div style="text-align: center;"> <input type="checkbox"/> Yes      <input type="checkbox"/> No         </div>	
If yes, indicate the total amount of Ecology loan funds you would accept, the loan term, and the interest rate. Refer to the <i>FY 2005 Funding Guidelines</i> , Volume 1, Chapter 8, for loan term and interest rate options.	\$  Term: _____ years  Interest Rate: _____ %

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### 11. PROJECT SUMMARY: (50 words or less)

### 12. APPLICATION CERTIFICATION:

I CERTIFY TO THE BEST OF MY KNOWLEDGE THAT THE INFORMATION IN THIS APPLICATION IS TRUE AND CORRECT AND THAT I AM THE LEGALLY AUTHORIZED SIGNATORY OR DESIGNEE FOR THE SUBMITTAL OF THIS INFORMATION ON BEHALF OF THE APPLICANT.

Printed Name	Signature
Title	Date

### 13. APPLICATION SUBMITTAL INFORMATION:

**Send one original (containing an original signature) and four copies of the entire application package to:**

U.S. Postal Mailing Address:

Department of Ecology  
Water Quality Program  
Financial Management Section  
P.O. Box 47600  
Olympia, WA 98504-7600

Overnight Mail or Hand Delivery Address:

Department of Ecology  
Water Quality Program  
Financial Management Section  
300 Desmond Drive  
Lacey, WA 98503

**Applications must be received at the Department of Ecology (Lacey Headquarters Office) no later than 5:00 p.m. on Tuesday, February 3, 2004. No facsimile or electronic applications will be accepted. You must submit:**

- One (1) signed original, and
- Four (4) copies, and
- To help Ecology process your application, PLEASE ALSO send Part 1 of the application in MS Word, or compatible format via floppy disk (or CD) along with your paper submittal. Discs should be marked with the project title and applicant name. Blank discs will be available at the application workshops. Discs will only be used by Ecology for processing your application.

**To verify delivery of the application by the deadline, you may wish to consider using return receipt mail.**

*If you need this publication in an alternate format, please contact us at 360-407-6502 (voice) or (for the speech and hearing impaired) at 711 or 1-800-833-6388 (TTY).*

THIS CONCLUDES PART 1

## **FY 2005 Water Quality Financial Assistance Application - Part 1**

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## FY 2005 Water Quality Financial Assistance Application - Part 2

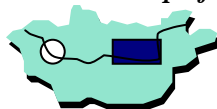
**Note:** Carefully following the “Application Instructions” is critical to your success. The instructions are attached after Part 3 of the application. Please remember that throughout the application, the project must directly address the problem causing the water quality impairment(s). Priority points available and considerations evaluators will use to assign priority points are listed in the Application Instructions.

### Summary of Problem and Solution

1. Summarize the overall water quality problem and how it will be solved or addressed by the project.

*Use this box for your answer:*

*Provide a map of the general area and a sketch of the project area on the map. For example:*



O =On-site repairs

■ =Revegetation area

Area or Watershed Name: \_\_\_\_\_

**What specific public health and water quality threats or impairments are being caused by the water quality problem?**

**Special Public Health Hazard Determination (Rare Circumstances)** - Address Questions 2 or 3 only if there is a documented public health emergency or hazard as described in the questions.

2. Is the public presently exposed to unrestricted contact with inadequately treated surfacing septage or raw sewage in a widespread area of human habitation (throughout a substantial portion of a town, city, tribal reservation, etc.) that places the remainder of the area or community in a significant/unacceptable health risk?

☐ Yes

☐ No

*Note: If the answer to Question 2 is yes, see Application Instructions for necessary guidance before you describe the emergency or hazard:*

Describe the emergency or hazard:

**OR**

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3. Is the pollution problem, which is directly related to domestic water supply, shellfish harvesting, or primary contact recreation, considered to be a documented “Public Health Emergency” or “Severe Public Health Hazard” by the State of Washington or local health district or department (as defined in the *FY 2005 Funding Guidelines, Volume 1*)?

☐ Yes ☐ No

*Note: If you believe the answer to Question 3 is yes, see Application Instructions for necessary guidance before you check and describe any of the following:*

- ☐ “Public Health Emergency” declared by the State Department of Health.
- ☐ “Severe Public Health Hazard” declared by the State Department of Health
- ☐ “Severe Public Health Hazard” declared by the local health department

Describe the emergency or hazard:

*Regardless of the determination above, please continue to answer all questions*

### Impairments or Imminent Threats of Impairment to Water Quality Standards and Beneficial Uses

Check any of the beneficial use impairments, and then explain how water quality standards and specific beneficial uses are, or are in jeopardy of, being impaired. To receive points, the problem and solution must be directly linked to the impairment or imminent threat and be directly addressed by the project proposed.

*In Questions 4 through 7, check and describe all impairments or violations or imminent threats that are the direct result of your water quality problem(s). (See Application Instructions for the definition of “imminent threats to impairment,” general evaluation considerations, resources, etc).*

4. **Drinking Water Quality Standards Impairments or Imminent Threats of Impairment to Water Quality Standards and Beneficial Uses\* (see note below)**

- ☐ According to state and/or local Health Department(s) there are “significant exceedences” with drinking water quality standards.
- ☐ Recurrent or continued health advisories have been issued by state and/or local Health Department(s).
- ☐ There is a documented trend toward advisory status or noncompliance.
- ☐ Past comprehensive wellhead protection or source water protection planning has identified significant potential threats to drinking water quality.

Describe the impairment(s) or imminent threat:

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**\*Special Note:** Ecology has accepted the recommendation of the State of Washington Department of Health that, in order to be considered for priority points, the domestic water supply that is threatened or degraded must have more than 1,000 connections and (for surface water sources) serve at least 25 percent of the water system's permanent and seasonal residents. Specific assistance to help in this determination is provided in the *Funding Guidelines*, Volume 1, Appendix M.

### 5. Aquatic Habitat Impairments or Imminent Threat of Impairments

- ☐ Affects habitat of endangered or threatened salmonid stocks or other aquatic species
- ☐ Addresses "Limiting Factor(s)" identified in a "Limiting Factors Analysis" approved by the Conservation Commission
- ☐ Addresses "key actions" of *Statewide Strategy to Recover Salmon*
- ☐ Impairs habitat of other aquatic species

Describe the habitat impairment(s) or imminent threat of impairments:

### 6. Impairments or Imminent Threat of Impairments of Public Recreational and Commercial Shellfish Harvesting Areas

- ☐ The classification of a shellfish growing area within the proposed project area has been downgraded.
- ☐ The area's classification is conditionally approved, restricted or prohibited (circle one).
- ☐ The Department of Health (DOH) did not classify the area, because preliminary data indicated the classification would be prohibited.
- ☐ A shellfish growing area within the proposed project area has been placed on the DOH's Early Warning System Threatened List.
- ☐ Preventive actions may help to avoid specific, identified potential problems.

Describe the recreational or shellfish harvesting impairment(s) or imminent threat of impairments and attach letters from DOH or DOH orders:

### 7. Other Designated Beneficial Uses Impairments or Threat of Impairments to Water Quality Standards and Beneficial Uses (Identify and explain in accordance with Application Instructions)

List other designated beneficial uses and describe the impairment(s):

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### 8. Total Maximum Daily Load (TMDL) Development or Implementation

Please check **ONLY THE BOX** that best represents where the proposed project fits in the TMDL process. Describe below the checked area.

- ☐ The proposed project is for the action of facilitating the TMDL or Summary Implementation Strategy development process.
- ☐ The proposed project is for water quality monitoring in support of Ecology TMDL data collection and assessment efforts.
- ☐ The proposed project is to implement early action activities or recommendations outlined in a Summary Implementation Strategy for a TMDL that has not yet been approved.
- ☐ The proposed project is for the action of facilitating the TMDL Detailed Implementation Plan development process.
- ☐ The proposed project is to perform site-specific source identification monitoring for an approved TMDL that leads directly to water pollution actions in the Detailed Implementation Plan.
- ☐ The proposed project implements early action activities or recommendations outlined in an approved TMDL and where a Detailed Implementation Plan has not yet been developed.
- ☐ The proposed project implements actions or activities identified in a completed TMDL Detailed Implementation Plan.
- ☐ The proposed project implements specific follow-up measures, including monitoring components, of a completed TMDL Detailed Implementation Plan that has been substantially implemented.

Name of TMDL \_\_\_\_\_

Describe based on box checked above:

**ATTACH ONLY THE PORTION OF THE DETAILED IMPLEMENTATION PLAN TO WHICH  
YOUR PROPOSAL APPLIES ALONG WITH A COPY OF ECOLOGY'S STATEMENT OF  
TMDL CONCURRENCE.  
(SEE APPLICATION INSTRUCTIONS)**

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**How does your proposed project address the water quality problem and what are your measures of success?**

**WATER QUALITY GOALS, OUTCOMES, AND MILESTONES YOU WILL ACHIEVE OR ADDRESS.**

**9. Check and describe the “WATER QUALITY GOALS” that will be directly addressed by the proposed project. Water Quality Goals are:**

- ☐ “Severe Public Health Hazard” or “Public Health Emergency” eliminated
- ☐ Designated beneficial uses restored or protected, 303(d)-listed water bodies restored to water quality standards, or healthy waters kept from being degraded
- ☐ Regulatory compliance with a consent decree, compliance order, TMDL or wasteload allocation, etc.

Describe the Water Quality Goals for the proposed project:

**10. Describe the qualitative and quantitative “WATER QUALITY PROJECT OUTCOMES” expected as a result of the activities you will complete in this project.**

Describe the Water Quality Project Outcomes:

**11. Identify and describe the “WATER QUALITY PROJECT MILESTONES” that will measurably lead to achieving the “Water Quality Goals.”**

Describe the Water Quality Project Milestones:

**PROJECT SCOPE OF WORK AND MANAGEMENT TEAM**

**12. Project Scope of Work and Budget. Outline and explain the tasks, from activities to objects, and required performance needed to address the water quality problem(s) in a timely manner, using the format shown in the Application Instructions. Include Task 1- Project Administration /Management and follow with all tasks in the same format.**

Task 1 - Project Administration/Management

Task 2 - \_\_\_\_\_

Task 3 - \_\_\_\_\_ etc.

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**Provide the following project budget information:**

### Project Cost by Task Elements

Proposed Project Budget and Time Frame		
Task Elements:	Cost:	Months Needed to Complete:
1. Project Administration and Management		
2.		
3.		
4.		
5.		
6.		
Total Project Cost and Months Needed to Complete		

### Project Cost by Budget Object

Salaries: \$ \_\_\_\_\_

Benefits: \$ \_\_\_\_\_

Indirect Costs \$ \_\_\_\_\_ (Up to 25% of Employee Salaries and Benefits)

Contracts \$ \_\_\_\_\_

Materials, Goods, and  
Services (list major items) \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

Equipment (list major items) \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

Travel: \$ \_\_\_\_\_

Other (please outline): \$ \_\_\_\_\_

Total Project Cost: \$ \_\_\_\_\_

**If you are requesting grant funding, provide the following information about matching funds:**

Funds Requested from Ecology (75 percent - 0.75 multiplied by the total eligible project cost): \$ \_\_\_\_\_

List other funding sources and amounts, including local matching funds  
(25 percent - 0.25 multiplied by the total eligible project cost): \$ \_\_\_\_\_

Funding Source: \_\_\_\_\_ \$ \_\_\_\_\_

Funding Source: \_\_\_\_\_ \$ \_\_\_\_\_

Total Project Cost: \_\_\_\_\_ \$ \_\_\_\_\_

Describe the status of matching funds:

### **13. Describe the project management team and members' relevant skills and experience.**

Management team description:

## FY 2005 Water Quality Financial Assistance Application - Part 2

### Local initiatives you have taken or are taking that will help make your project a success.

14. Explain the tasks you have completed and/or the status of tasks needed to ensure that you are ready to proceed with the proposed project within six (6) months of preparation of a financial assistance agreement. Also include provisions and commitments to continue to maintain and monitor the project after state assistance has ended.

Local initiatives and future commitments:

### State of Washington and Federal Mandates Addressed by the Proposed Project

15. Check and describe only ONE of the following that best fits the project proposal.

☐ The project proposal is for water reclamation facility design or construction.

Describe:

☐ The project proposal is a water conservation project (your activities or facilities project will decrease the amount of water withdrawn from the water supply).

Describe:

☐ The project proposal primarily involves remediation of an existing water quality problem.

Describe:

☐ The project proposal primarily involves prevention of a water quality problem.

Describe:

### Local Priority-Setting Process

(Statements of Agreed Priority must be received no later than March 25, 2004.)

THIS CONCLUDES PART 2

# FY 2005 Water Quality Financial Assistance Application - Part 3

## FOR STANDARD REFINANCE PROJECT PROPOSALS ONLY

1. What was the overall water quality problem; how was the problem solved or addressed by the project; and is the project currently meeting its discharge permit requirement?

Describe:

2. Was a “facilities plan,” as defined in the Glossary, (prepared by the applicant and approved by Ecology (see *FY 2005 Funding Guidelines*, Volume 1)?

Yes ☐ No ☐

*If NO, STOP HERE; your project is not eligible to compete for funding. Do not submit this application form.*

3. Was the project in compliance with National Environmental Policy Act (NEPA) or the SRF State Environmental Review Process (SERP)?

Yes ☐ No ☐

If NO, STOP HERE; your project is not eligible to compete for funding. Do not submit this application form.

4. Was the project financed with a bond(s); will the bond(s) be callable by February 3, 2004?

Yes ☐ No ☐

If No, will the bond(s) be callable by July 15, 2005? Yes ☐ No ☐

If yes, enter the call date of the bond(s). \_\_\_\_\_

*If NO, STOP HERE; your project is not eligible to compete for funding. Do not submit this application form.*

5. Will the loan be used to advance refund the prior debt?

Yes ☐ No ☐

*If YES, STOP HERE; your project is not eligible to compete for funding. Do not submit this application form.*

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### 6. How was the project financed?

Check one or more boxes

- General Obligation Bond ☐
- Revenue Bond ☐
- Bank ☐
- Public Works Trust Fund ☐
- US Department of Agriculture/Rule Development ☐
- Interlocal Fund Transfer ☐
- Other (Specify)\_\_\_\_\_ ☐

### 7. Please provide the following financing information.

- Amount Borrowed: \$ \_\_\_\_\_
- Interest Rate: \_\_\_\_%
- Term in Years: \_\_\_\_
- Loan Principal Left to be Repaid: \$ \_\_\_\_\_ as of \_\_\_\_\_ (Date)
- Date of Final Repayment: \_\_\_\_\_

### 8. Please provide the following annual wastewater treatment costs and residential information.

#### 1. Estimated Annual Operation, Maintenance, and Equipment Replacement Costs

- Labor: \$ \_\_\_\_\_
- Utilities: \$ \_\_\_\_\_
- Materials and Supplies: \$ \_\_\_\_\_
- Outside Services: \$ \_\_\_\_\_
- Miscellaneous Expenses: \$ \_\_\_\_\_
- Equipment Replacement (*e.g.*, Pumps, Vehicles): \$ \_\_\_\_\_
- Other (Specify): \$ \_\_\_\_\_

2. Annual Debt Service on Loan to be Refinanced \$ \_\_\_\_\_

3. Annual Debt Service on Any Other Wastewater Treatment Plant Loan(s): \$ \_\_\_\_\_

4. Non-Residential Share of Total Annual Wastewater Treatment Plant Costs: \$ \_\_\_\_\_

5. Number of Residential Households: \_\_\_\_\_

**THIS CONCLUDES PART 3**

# **FY 2005 Water Quality Financial Assistance Application Instructions**

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# FY 2005 Water Quality Financial Assistance Application Instructions

## **PART 1 INSTRUCTIONS (for All New and Interim Refinance Projects):**

All application forms and FY 2005 Funding Guidelines may be found electronically at:

<http://www.ecy.wa.gov/programs/wq/funding/2005>

- Question 1:** “Project Title” – In five words or less, identifies the intended purpose of the project.
- Question 2:** “Applicant Name” – This is the name of the public or not-for-profit entity proposing the project and, if funding is offered, with whom an agreement will be negotiated.
- Question 3:** “Federal Identification Number” – This is the federal tax identification number for the applicant.
- Question 4:** “Applicant Signatory” – This is the name of the authorized individual who can legally bind the applicant for performance.
- Question 5:** “Applicant Staff Contact” – This should be the person who can be contacted for information about any questions that may arise regarding the project.
- Question 6:** “What is the population in the project area?” - Generally the population within the overall boundary of the project.

If you are unsure of whether or not the project is located in a basin with salmonid stocks listed as threatened or endangered in accordance with the Endangered Species Act, information may be obtained using the following internet address:

<http://www.nwr.noaa.gov/1salmon/salmesa/mapswitc.htm>

Please note: All web sites provided have been checked for accuracy at the draft stage of this guidance, but Ecology cannot guarantee their continued maintenance. They are provided as a means of helping applicants obtain sources of information, and do not endorse any particular website.

The longitude and latitude of your project may be obtained using the following Internet address or by other means:

<http://www.topozone.com>

After the project area is located on the map, check Degrees/Minutes/Seconds (D/M/S). Target and click the specific location. This map may also be useful for Part 2, question 1.

For projects where there is not a discrete single location, use the central point within the project boundary for location information.

- Question 7:** “Anticipated Start Date” – Remember that you may start the project at any time; however, loan- or grant-eligible costs cannot be incurred until after a loan or grant agreement is signed by Ecology. The agreement cannot be signed by Ecology until the Final Offer List is issued and a formal loan or grant offer is made. You must begin the

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project within four months of signing the financial assistance agreement and no later than 16 months after the Final Offer List is issued.

An exception to the above is facility projects that are applying for interim refinancing as well as for funding to complete the project. In this case, the start date would be earlier than the issuance of the Final Offer List. Ecology will not reimburse costs incurred until after the applicant is offered funding and an agreement is signed by both parties. See the *FY 2005 Funding Guidelines*, Chapter 8, for additional information on interim refinancing.

The “initiation of operation date” (facilities construction projects only) is the actual date the facility starts operation and begins being used for its intended purpose. This date may occur prior to final inspection. Ecology will determine the initiation of operation date after consultation with the recipient. This date may be the same as the date of project completion, or it may be earlier. For loan projects, see *FY 2005 Funding Guidelines*, Chapter 8, for loan repayment provisions.

“Post Project Assessment Year” – During negotiation of the loan or grant agreement, all applicants offered financial assistance are asked to agree to a specific new “Special Condition” of the financial assistance agreement: (special conditions are a part of all agreements). In a month and year to be negotiated between you and your Ecology project manager (likely well beyond the effective period of the agreement), you will be asked to complete a brief survey and accept an assessment conducted by Ecology staff.

“Project Length” – Provide a timely, yet realistic, estimate here and in Part 2. Keep in mind that Ecology must use the funds for the highest-priority projects in a timely manner and that all projects are limited to one time extension for no more than one year (see *Funding Guidelines*, Volume 1, Chapter 7, Extension Provisions and Project Completion).

## Question 8a:

For “Nonpoint Water Pollution Control Projects,” use Appendix A from *Washington’s Water Quality Management Plan to Control Nonpoint Source Pollution, April, 2000, Amended 2002*, Ecology Publication Number 99-26, to identify 303(d)-Listed problem areas, impacted beneficial uses, or water quality programs to be addressed or implemented. Appendix A may be found electronically at the following address:

<http://www.ecy.wa.gov/biblio/9926.html>

Note: If your approved plan or program is not listed in Appendix A of the state’s Nonpoint Plan, or for further information, contact Bill Hashim at (360) 407-6551 or [bhas461@ecy.wa.gov](mailto:bhas461@ecy.wa.gov), **before** you submit this application, check the box and complete the information below. As you complete the checklist, and particularly Part 2 of this application, you may wish to refer to the *Funding Guidelines*, Appendix M.

Ecology will need to formally show its intent to the Environmental Protection Agency (EPA) to add your project and program, as appropriate, to subsequent revisions of Appendix A in order for your application to be considered for financial assistance.

# FY 2005 Water Quality Financial Assistance Application Instructions

- Question 8b:** “Water Pollution Control Facility Projects” – For projects addressing stormwater or domestic wastewater pollution sources, refer to the *FY 2005 Funding Guidelines*, Appendix L, for more information about facilities projects.
- Question 9:** “Refinance” – If your request is to refinance a partially-completed facility project as well as funding to complete the project, fill out the Application Part 1 and Part 2. If your request is to refinance a completed project, fill out Part 1 and Part 3.
- Question 10:** “Funding Request” – For water pollution control activity grants, the funding applicant must provide a local match of 25 percent of total eligible costs. If any part of the match is in the form of “in-kind” match (non-cash or non-interlocal) the ceiling amount is limited to \$250,000, while the ceiling amount is \$500,000 if the match is all cash. Refer to the *Funding Guidelines*, Volume 1, Chapter 7, for more information on local matching requirements.
- Question 11:** “Project Summary” – Please limit your description to 50 words or less when identifying the purpose and intent of the project.
- Question 12:** “Application Certification” – Name, title, and signature of person identified in question 4.

## **PART 2 INSTRUCTIONS (For ALL New and Interim Refinance Projects):**

**Please answer the questions in the expandable boxes provided below each question, or on separate sheets of paper, clearly referencing the question number.**

### **Summary of Problem and Solution (Points Available: 0)**

- Question 1:** “**Summary of Problem and Solution**” - Evaluators will not assign points to your answer, but they will use this answer as a frame of reference for comparison with subsequent answers to help ensure that you have adequately defined the problem and solution and to help understand the overall proposed project. Please limit your answer to one page.

Although a 50-word summary was provided in Part 1, please provide a detailed project summary. Be clear and concise as you summarize the problem(s) as you see them. Beneficial use impairments and permit violations are a result of the problem and not the problem itself. Examples of problems might be agricultural waste runoff, sediment carried by irrigation return flows, inadequately treated sewage or stormwater, infiltration and inflow to sewers, insufficient water supply to meet or sustain existing minimum instream flows, or agricultural or industrial water supplies, etc. Some problems are really symptoms and may need further identification (for example, algae blooms caused by sources of pollution to be determined by the project).

Summarize the overall water quality problem addressed by your proposal. Identify the specific symptoms and the problem(s) you will be addressing, and briefly summarize

# FY 2005 Water Quality Financial Assistance Application Instructions

your solutions. Make sure you clearly relate the solution directly to the problem here and throughout the application.

Include a map of the project area, showing specifically where you intend to conduct specific activities. Computer generated, county, USGS maps of sufficient detail, etc. are acceptable. Legibly sketch the project area, specific activities planned, etc. on these maps. The Web site <http://www.topozone.com> may be useful to obtain the area map.

**What are the specific public health and water quality threats or impairments caused by the problem?** All points are additive, but the total for this question will not exceed 340 points.  
**(Points Available: 0 to 340)**

**Questions 2 & 3:** “Special Public Health Hazard Determination” - Points are given for this question only in rare circumstances. The very limited criteria for “Public Health Emergencies” and “Severe Public Health Hazards” are found in the Glossary of the *Funding Guidelines*. The proposed project must correct or materially, directly address the problem. Project proposals that have peripheral effects will not receive priority consideration in this question area. Only if the problem is adequately explained and documented, and declarations are issued within the past two years will points be assigned.

If the answer to either question 2 or 3 is yes, prior to submitting your application, contact the Ecology Regional Office, and Dan Filip with the Ecology headquarters office at (360) 407-6509.

If Ecology concurs with your preliminary determination, describe the problem beneath the respective check box below and provide documentation of the condition from the local and/or Washington State Department of Health (DOH).

Documentation must be attached and referenced in the response, and it must at least include formal letters and/or advisories from the Health Department(s) issued within the past two years describing the still current problem and making the declaration. Formal declarations of a “Severe Public Health Hazard” or a “Public Health Emergency” must follow criteria noted in the Glossary to the *Funding Guidelines*.

**“Public Health Emergency” regarding this problem declared by the State Department of Health (Points Available: 340)**

**“Severe Public Health Hazard” regarding this problem declared by the State Department of Health (Points Available: 170)**

**“Severe Public Health Hazard” declared by the local County Health Department (Points Available: 85)**

*Regardless of the determination above, continue to answer all questions.*

# FY 2005 Water Quality Financial Assistance Application Instructions

## Effects of impairments or threat of impairment to water quality standards and beneficial uses (Points Available: 0 to 190)

Specific description(s) must be provided of all impairments or imminent threats of impairments, and the project must directly address the impairment(s) or imminent threat(s) to impairments to receive points. No proposal will likely receive points for all impairments, so please make certain that impairments and threats described are documented and can be verified.

*Note: an “imminent threat of impairment” will generally be considered only when data show a clear trend toward noncompliance. You need to make it clear to evaluators that the threat is impending and tied directly to the problem you are addressing and is not due to long-term background levels, nor is it independent of the problem you are addressing.*

A useful source of information may be the water quality standards at:

<http://www.ecy.wa.gov/biblio/wac173201a.html>

### Question 4-7:

**Drinking Water, Aquatic Habitat, Shellfish Harvesting Areas, and Other Designated Beneficial Uses.** Applicants are to explain which water quality standard(s) and beneficial use(s) are impaired by the problem. As you address the question area, note that evaluators will use the following “General Considerations” within specific beneficial use(s) and water quality impairments to assign **0 to 190 priority points (based on the description provided of the):**

- Seriousness of the impairment(s) to water quality standards and beneficial uses
- Immediacy of the need to correct or prevent the impairment(s)
- Size of the area involved and any unique characteristics of the water body
- Local populace or species being affected
- Distance between the problem and the impaired areas
- Other project specific considerations supported by applicant

### **Additional Resources:**

For more information to verify the status of the area of your, please see *Funding Guidelines* Appendix M.

### Question 8:

## **TMDL Development or Implementation (Points Available: 0 to 150).**

To be considered to receive points for Question 8, applicants must secure documented concurrence with the Water Quality Program TMDL lead that the project proposal addresses the question area checked. The Statement of TMDL Concurrence form letter is attached. Concurrence must be:

- Received by the applicant prior to the application deadline,

# FY 2005 Water Quality Financial Assistance Application Instructions

- Acquired by the applicant from the TMDL lead within the past three months, and
- In hard copy attached to your application (*e.g.*, letter or printed e-mail), or e-mailed concurrence may be copied as an entire e-mail message into the text of your application.

Check **ONLY** the box that best represents where you are in the TMDL process, and describe your efforts in accordance with the “General Considerations” (below).

**(Points are NOT cumulative)**

Please note: only applicants that demonstrate substantial independent capability and practical experience in the description will receive high priority in Question 8.

**Where does your project proposal fit in the TMDL process? Check only the box that best represents where you are in the process, and describe below the checked area.**

- ☐ The proposed project is for the action of facilitating the TMDL or Summary Implementation Strategy development process. **(Points available: 0 to 50).**
- ☐ The proposed project is for water quality monitoring in support of Ecology TMDL data collection and assessment efforts. **(Points available: 0 to 60).**
- ☐ The proposed project is to implement early action activities or recommendations outlined in a Summary Implementation Strategy for a TMDL that has not yet been approved. **(Points available: 0 to 75).**
- ☐ The proposed project is for the action of facilitating the TMDL Detailed Implementation Plan development process. **(Points available: 0 to 75).**
- ☐ The project proposed is to perform site specific source identification monitoring for an approved TMDL that leads directly to water pollution actions in the Detailed Implementation Plan. **(Points available: 0 to 75).**
- ☐ The proposed project implements early action activities or recommendations outlined in an approved TMDL and where a Detailed Implementation Plan has not yet been developed. **(Points available: 0 to 100).**
- ☐ The proposed project implements actions or activities identified in a completed TMDL Detailed Implementation Plan. **(Points available: 0 to 150).**
- ☐ The proposed project implements specific follow-up measures, including monitoring components, of a completed TMDL Detailed Implementation Plan that has been substantially implemented. **(Points available: 0 to 150).**

Remember to attach the letter from Ecology’s TMDL lead concurring with your determination of your status in the TMDL process and only the portion of the detailed implementation plan that your project proposal addresses.

# FY 2005 Water Quality Financial Assistance Application Instructions

As you address the question area, note that evaluators will use the following “General Considerations” as they assign points (based on the description provided):

- Degree to which the TMDL is completed,
- Level of effort proposed by the applicant to address development, strategies, or activities,
- Number of activities to be effectively addressed,
- Relative importance (as described) of the activities to the overall TMDL,
- Direct linkage to the TMDL being developed,
- Described level of coordination with Ecology and other needed local, tribal, state and federal agencies, and
- Other project-specific considerations supported by applicant.

**Resources available:** For further information about location and status of TMDLs, contact Ecology Regional Office TMDL points of contacts at:

<http://www.ecy.wa.gov/programs/wq/tmdl/contacts.html>, or Ron McBride at (360) 407-6469, [rmcb461@ecy.wa.gov](mailto:rmcb461@ecy.wa.gov).

**How does your proposed project address the water quality problem and what are your measures of success? (Points Available: 0 to 340)**

**Questions 9 to 11:** **WATER QUALITY GOALS, MILESTONES, AND OUTCOMES** you will achieve or address (total points available: 0 to 100). The definitions of goals, outcomes, and milestones to be used as you complete your application are printed in ***bold italics***. Points are cumulative; you will receive the sum of the three scores from Questions 9, 10, & 11.

**Note: Water Quality Goals, Water Quality Project Milestones and Water Quality Project Outcomes will become part of your financial assistance agreement:**

**Question 9:** ***“Water Quality Goal(s)” are major long-term environmental improvements.*** Check one or more of the goals listed. Describe those you are aiming for, and how close your proposed project will come to achieving them. Describe other projects needed to achieve the desired water quality goal(s) and the status (stage of development, timing, funding, etc. of these projects). **(Points available: 0 to 20).**

Points will be assigned based on your description of the following considerations:

- The timeframe within which these water quality goals will be achieved;
- The relative importance, as supported by the description of this proposal in achieving these goals;
- The status of other projects undertaken or needed to meet these goals; and
- Other project-specific considerations supported by the applicant.

# FY 2005 Water Quality Financial Assistance Application Instructions

## Question 10:

**“WATER QUALITY PROJECT OUTCOMES.” (Points available: 0 to 40).**

Assigned by evaluators based on your description of the qualitative and quantitative impacts your project proposal will have on water quality toward meeting goals noted in question 9.

***“Outcomes” are environmental changes that you can expect and desire from a successful project.***

Points will be assigned by evaluators based on your description of the following considerations:

- The specific importance of project outcome(s) toward meeting the water quality goal(s)
- Clear quantitative AND qualitative outcome(s) described,
- The level to which the project milestones will achieve the water quality goals,
- Local commitment to implement and track outcomes during and after the project, and
- Other project-specific considerations.

Some conceptual examples of qualitative and quantitative water quality project outcomes may include, but in no way are limited to: results from before and after water quality testing, results from surveys, compliance reports, and other quantitative measures of environmental changes toward the water quality goals, such as:

- Reduction of sediment from 43 to 14 tons/day (where the water quality goal is to reduce sediment to 4 tons/day to meet water quality standards).
- Establishment and maintenance of a properly functioning riparian corridor by planting and maintaining at least 15,000 trees with a 90 percent, 8-year survival rate to provide shade to the stream and exclude all cattle from the corridor for a period of at least 20 years along 12 miles of stream.
- Meeting water quality standards along a 10-mile targeted segment (where the Water Quality Goal is to restore beneficial uses along the 50-mile stream).
- Substantial, demonstrated and documented behavior or attitude changes, *e.g.*, 90 percent of agricultural operations have comprehensive approved farm plans and at least 75 percent are implementing best management practices, or 80 percent of residents with failed on-site septic systems will comply with compliance directives/permit requirements in 3 years.
- Addition of unit processes at the wastewater treatment plant to achieve greater reliability where processes have failed “\*\*\*” times in the past year causing violations of discharge standards, or addition of pump stations to avoid failures where pumps have failed “\*\*\*” times in the past year causing violations of discharge standards.
- Dissolved oxygen concentrations in the receiving waters upstream and downstream of discharge will be increased by \*\* mg/l or \*\* percent by the proposed improvements.

# FY 2005 Water Quality Financial Assistance Application Instructions

**Question 11:** Identify and describe the “**PROJECT MILESTONES**” that will measurably lead to achieving the “Water Quality Outcomes and Goals”. (Points available: 0 to 40).

*“Milestones” are significant accomplishments within your project that bring you closer to meeting water quality project outcomes and goals. Milestones will be used as indicators to assess progress towards achieving water quality outcomes and goals.*

Points will be assigned by evaluators based on your description of the following considerations:

- The specific importance of project milestones anticipated toward meeting the water quality outcomes and goal(s),
- Clear quantitative AND qualitative milestones described,
- The level to which the project milestones will achieve the water quality outcomes and goals,
- Local commitment to achieve milestones listed, and
- Other project-specific considerations.

*Milestones are also considered “deliverables” or “Required Performance” to be incorporated into your financial assistance agreement. Where the outcome from above is:*

*“Establishment and maintenance of a properly functioning riparian corridor by planting and maintaining at least 15,000 trees with a 90 percent, 8-year survival rate to provide shade to the stream and exclude all cattle from the corridor for a period of at least 20 years along 12 miles of stream,” examples of milestones could be:*

1. Convening at least five meetings of the Watershed Action Committee where an action plan for riparian restoration was developed by May 31, 2005.
2. Gather and train a stream team to plant the trees by July 31, 2005.
3. Acquisition of at least 8,000 trees by August 31, 2005.
4. Prepare 3-mile planting area by September 30, 2005.
5. Plant, fertilize, and apply deer repellent to 7,500 trees by October 31, 2005.
6. Inspect all plantings and replant up to 500 trees by January 31, 2006.
7. Install an irrigation system for all upslope trees by May 15, 2006.
8. Steps 2-7 by May 15, 2007 (for the other 7500 trees along the other 3 miles).
9. Maintain (weed control, etc.) at least monthly through 2008.
10. Complete final report by June 30, 2008.
11. Maintain trees throughout development through 2012).
12. Help Ecology with project assessment in 2012.

## **Project Scope of Work, Budget, and Management Team (Points Available: 0 to 240)**

**Question 12:** **Project Scope of Work and Budget. (Points Available: 0 to 200)** Assigned based on your outline and explanation of the tasks, activities, and required performance needed to address the water quality problem(s) in a timely manner. **In the format provided for Task 1 (shown below),** describe tasks, activities, and required performance. Applicants are to explain how they will address the water quality problem(s) and impairments (or

# FY 2005 Water Quality Financial Assistance Application Instructions

threats thereto) in a timely manner, including a description of any new or unique approach proposed using the format shown and include:

## Task 1- Project Administration/Management:

### Activities

A. The RECIPIENT shall administer and manage the project. Responsibilities shall include, but not be limited to: maintenance of project records; submittal of payment vouchers, fiscal forms, and progress reports; compliance with applicable procurement and interlocal agreement requirements; attainment of all required permits, licenses, easements, or property rights necessary for the project; conducting, coordinating, and scheduling of all project activities; quality control; and submittal of required performance items.

B. The RECIPIENT shall ensure that every effort will be made to maintain effective communication with the RECIPIENT's designees, the DEPARTMENT, all affected local, state, or federal jurisdictions, and/or any interested individuals or groups. The RECIPIENT shall carry out this project in accordance with completion dates outlined in this Agreement.

C. The RECIPIENT shall submit all invoice requests and supportive documentation, to the Financial Manager of the DEPARTMENT.

### Required Performance:

1. Effective administration and management of this grant project.
2. Maintenance of all project records.
3. Submittal of all required performance items, progress reports, financial vouchers, and maintenance of all project records.

Total Task Cost (Additive to total project cost): \$ \_\_\_\_\_

Include information you have gathered to ensure that the project is not a duplication of efforts already undertaken, and that you are using best available science and engineering technology including proven scientific methods or practicable new or innovative technologies in your approach.<sup>1</sup>

Discuss the time frame for completion of the project and contingencies to ensure completion of the project in a timely manner.

Points will be assigned by evaluators based on the:

- Suitability and scope of tasks as described,
- Clarity of purpose,
- Completeness in addressing the water quality goals, outcomes, and milestones,
- Scope of the project described, and
- Other project-specific considerations

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<sup>1</sup> If you propose to use DNA ribotyping, see *Funding Program Guidelines*, Chapter 5 for acceptability.

# FY 2005 Water Quality Financial Assistance Application Instructions

## **Proposed Budget**

The project budget information is to be completed **both by Project Task (and Task Costs) and Costs by Budget Object**. Task 1 as shown in the application for “Project Administration and Management” must be included, and all other tasks should follow the same format.

Tasks or elements for activities might also include, for example:

- Preparation of a Quality Assurance Project Plan
- Water Quality Monitoring
- Public Involvement and Education
- Implementation of Strategies Developed
- Effectiveness Monitoring
- Information Dissemination and Reporting, etc.

Tasks or elements for facilities might also include, for example:

- Facilities Planning
- Design of Facilities
- Construction
- Construction Management
- Preparation of Operation & Maintenance (O & M) Manual, etc.

As you complete your budget worksheet, please remember, these financial assistance programs fund water quality projects (including staff time to complete the project), not staff positions. Note that the cost-effectiveness of tasks or elements may be considered by evaluators (*e.g.*, avoid staff-heavy implementation proposals). List all equipment to be purchased and other line items noted.

## **Points will be assigned by evaluators based on the:**

- Direction of tasks toward completion of the project to address the specified problem and impairments (including aforementioned outcomes, milestones, and goals);
- Reasonableness of cost and time allocations to complete tasks (*e.g.*, staff vs. implementation activities);
- Appropriate equipment and other needs;
- Clear status and level of commitment of match provided; and
- Other project-specific considerations.

## **Question 13:**

**Project Management Team. (Points Available: 0 to 40).** Describe the proposed project management team and identify the specific people, their role in the project, and the percentage of their time that each will devote to the project. Briefly outline their individual experience on projects such as the one proposed. **Resumes should NOT be submitted.**

# FY 2005 Water Quality Financial Assistance Application Instructions

Ecology's past experience with the applicant regarding the ability of the project team to complete the proposed project (including preparation of progress reports and completion of these projects in a timely manner) may be used in the assignment of points.

If you have not yet selected the project management team, describe the specific criteria to be used to select the project management team. Also identify any other agencies involved in the project and the nature of their contribution and level of commitment to the project.

## **Local initiatives you have taken or are taking that will help make your project a success. (Points Available: 0 to 120)**

**Question 14:** Local initiatives, including past, present and future efforts, (points available: 0 to 120) will be assigned by evaluators based on your description of the:

- Other water quality improvement projects undertaken by you and/or in the project area;
- Comprehensive plans that address the need for the project completed or updated in the last five years;
- Preliminary local planning for the project;
- Quality Assurance Project Plans (Submitted/Approved);
- Necessary land having been acquired;
- Environmental permits received, SEPA compliance, status of needed permits, etc.;
- Other measures of the readiness of the project to proceed; and
- Long-term commitment to maintain and report on the performance measures during and after project completion (approximately 50 percent of available points).

Examples of comprehensive plans include: statewide plans, such as *Washington's Water Quality Management Plan to Control Nonpoint Source Pollution*, *Statewide Strategy to Recover Salmon*, etc., and regional plans such as the *Interior Columbia Basin Ecosystem Management Plan*, the *Puget Sound Water Quality Management Plan*, etc.

Local watershed management plans, such as *TMDL's*, *Chapter 400-12 WAC plans*, *Watershed Planning Act plans* (Chapter 90.82 RCW), or similar planning efforts may be referenced. Sewer system and stormwater comprehensive plans, etc. can also be referenced. Please provide **ONLY the cover and page(s)** with the specific references, as appropriate.

Because there is a clear need to better track water quality goals, milestones, and outcomes that applicants predict and to better ensure a successful investment, discuss how the performance measures you have chosen will continue to be used throughout the project and after close out to provide seamless monitoring.

Also, discuss your specific commitment to maintain the project after state assistance has ended.

# FY 2005 Water Quality Financial Assistance Application Instructions

## State of Washington and Federal Mandates That the Proposed Project Addresses (Points Available: 0 to 100).

**Question 15:** Check and address the ONE question area below that best fits the project proposal. We recognize that projects may have several components, but to evaluate every proposal fairly, we ask that you describe your **BEST FIT** only. (Points Available: 0 to 100)

Points will be assigned by evaluators based on your description. (Points are NOT cumulative)

### The project proposal is for water reclamation facility design or construction

If the proposed project involves design or construction of water reclamation facilities to provide reclaimed water for beneficial uses, explain the:

- Water reclamation needs to be addressed (*e.g.*, technologies to provide reclaimed water in order to replace or supplement existing surface and ground water supplies and to assist in meeting the future water requirements, such as: domestic non-potable applications; agricultural, industrial, recreational needs; fish and wildlife habitat creation, preservation and, enhancement; and preserve potable water for domestic uses).
- Short- and long-term impacts of the facility.
- Markets or marketability of the water, etc.

**OR**

### The project proposal is for a water conservation project

Note specifically how the project proposed will decrease the amount of water withdrawn from the water supply. Examples include, but are not limited to: conversion from ridge and furrow to drip irrigation, distribution and public education regarding flow reduction, planting xeriscape landscaping around facilities, etc.

**OR**

### The project proposal primarily involves remediation of an existing water quality problem

Provide specific details on how the proposed project primarily addresses an administrative order, specific discharge permit requirement, TMDL (approved, initiated or scheduled), etc. Include required compliance schedules, TMDL implementation plans, etc. Activities and facilities may include but not be limited to riparian work, installation of woody debris, public education and communication, wastewater facilities planning, design, and construction, etc. as the remediation of an existing problem.

**OR**

# FY 2005 Water Quality Financial Assistance Application Instructions

## The proposed project primarily involves prevention of a water quality problem

Provide specific details on how the proposed project is **primarily preventative of a problem rather than remediation** of an existing problem (*e.g.*, education about preventing nonpoint pollution, construction in advance of effluent or water quality standard violation, stream side activities etc., to ***prevent***, **not** correct, violations of water quality standards).

## LOCAL PRIORITY SETTING PROCESS (Points Available: 0 to 100).

A “Statement of Agreed Priority” is to be submitted to Dan Filip at Ecology headquarters in Lacey according to the Local Priority-Setting Process. (Letters must be received no later than March 25, 2004). Please refer to Appendices B and C of the *Funding Guidelines*, Volume 1 for further explanation.

## **PART 3 INSTRUCTIONS (for Standard Refinance projects only):**

Use as much space as you need to provide the requested explanation or documentation. Space provided is expandable on the electronic version of the application, or you may attach additional sheets as needed.

**Question 1:** Although a 50-word summary was provided in Part 1, please provide a detailed project summary. Be clear and concise as you summarize what the problem was. Beneficial use impairments are a result of the problem and not the problem itself.

Some problems might be inadequately-treated sewage, infiltration and inflow to sewers, etc.

**Question 2:** Attach a copy of the approval letter for the facilities plan. Refinance projects must meet facility plan prerequisites to be eligible to compete for funding.

**Question 3:** Attach a copy of the NEPA or SERP approval letter. Refinance projects must meet NEPA or SERP prerequisites to compete for funding.

**Question 4:** Your refinance project must meet bond prerequisites to compete for funding.

**Question 5:** Your refinance project must meet prior debt prerequisites to compete for funding.

**Question 6:** Self explanatory

**Question 7:** Enter the date associated with the loan principal left to be repaid. Do not include interest.

**Question 8:** Do not include depreciation on equipment or buildings.

# **FY 2005 Water Quality Financial Assistance Application ATTACHMENT**

## **STATEMENT OF TMDL CONCURRENCE**

**APPLICANT: PLEASE FILL OUT THE FOLLOWING:**

**Applicant Name:** \_\_\_\_\_

**Applicant Project Title:** \_\_\_\_\_

**Applicable TMDL Name:** \_\_\_\_\_

**Name of TMDL Ecology Staff Lead:** \_\_\_\_\_

**Ecology Region Where TMDL is Located:** \_\_\_\_\_

**Please check ONLY THE BOX that best represents where the proposed project fits in the TMDL process.**

- ☐ The proposed project is for the action of facilitating the TMDL or Summary Implementation Strategy development process.
- ☐ The proposed project is for water quality monitoring in support of Ecology TMDL data collection and assessment efforts.
- ☐ The proposed project is to implement early action activities or recommendations outlined in a Summary Implementation Strategy for a TMDL that has not yet been approved.
- ☐ The proposed project is for the action of facilitating the TMDL Detailed Implementation Plan development process.
- ☐ The proposed project is to perform site specific source identification monitoring for an approved TMDL that leads directly to water pollution actions in the Detailed Implementation Plan.
- ☐ The proposed project implements early action activities or recommendations outlined in an approved TMDL and where a Detailed Implementation Plan has not yet been developed.
- ☐ The proposed project implements actions or activities identified in a completed TMDL Detailed Implementation Plan.
- ☐ The proposed project implements specific follow-up measures, including monitoring components, of a completed TMDL Detailed Implementation Plan that has been substantially implemented.

# **FY 2005 Water Quality Financial Assistance Application ATTACHMENT**

## **TMDL LEAD: PLEASE FILL OUT THE FOLLOWING:**

**Please check ALL OF THE BOXES that have been initiated or completed to reflect the current status of the referenced TMDL:**

- ☐ The TMDL process has begun. Ecology's internal kickoff date was \_\_\_\_\_.
- ☐ An advisory committee has been formed and is meeting regularly to provide input to the TMDL. Committee meetings began on \_\_\_\_\_.
- ☐ TMDL data assessment efforts began on \_\_\_\_\_.
- ☐ TMDL wasteload and/or load allocations have been determined.
- ☐ All monitoring and assessment work has been completed.
- ☐ A committee to develop a Summary Implementation Strategy has been convened. Summary Implementation Strategy efforts began on \_\_\_\_\_.
- ☐ A TMDL submittal report has been completed and was submitted for approval on \_\_\_\_\_.
- ☐ EPA approval for the TMDL was given on \_\_\_\_\_.
- ☐ A committee has been convened to develop a Detailed Implementation Plan. Detailed Implementation Plan efforts began on \_\_\_\_\_.
- ☐ The Detailed Implementation Plan was completed on \_\_\_\_\_.

**Based upon the proposed project, please comment on the relationship between the project elements and the current TMDL.**

Comments:

I certify that the information provided is to the best of my knowledge.

\_\_\_\_\_  
TMDL Lead Signature

\_\_\_\_\_  
Date

# **FY 2005 Water Quality Financial Assistance Application ATTACHMENT**

## *Instructions for Statement of TMDL Concurrence*

### **FOR APPLICANT:**

The project box checked for the proposed project should be the same as that checked in Part 2, Question 8 of the FY 2005 Water Quality Financial Assistance Application Form.

To receive points, applicants must secure documented concurrence with the Water Quality Program TMDL lead that the project proposal addresses the question area checked. Concurrence requirements consist of:

- Completion of the Concurrence Form included in the application packet, and
- Solicitation of information from the TMDL lead within the past three months, and
- Submittal included with the funding application.

For further information about location and status of TMDLs, contact Ecology Regional Office TMDL points of contacts at: <http://www.ecy.wa.gov/programs/wq/tmdl/contacts.html>, or Ron McBride at (360) 407-6469, [rmcb461@ecy.wa.gov](mailto:rmcb461@ecy.wa.gov).

### **FOR TMDL LEAD:**

The TMDL status box(es) checked should reflect all efforts as of the signature date for the TMDL Concurrence statement.

Comments should consider the degree to which the TMDL is completed; the level of effort proposed by the applicant to address development, strategies, or activities; the number of activities to be effectively addressed; the relative importance of the activities to the overall TMDL; the level of necessary coordination with Ecology and other needed local, tribal, state and federal agencies; regional importance; and/or other project considerations.